

INTEGRATED PHARMACEUTICAL DATABASE MANAGEMENT SYSTEM 2.0

Marketer

Consumer

Distributor

NPPA
IPDMS
2.0

Manufacturer

Importer

User Manual for Company Registration & Login Process

INTEGRATED PHARMACEUTICAL DATABASE MANAGEMENT SYSTEM



National Pharmaceutical Pricing Authority
Department of Pharmaceuticals
Ministry of Chemical and Fertilizers
Government of India

NPPA – Affordable prices for all

For any Technical issue related to IPDMS 2.0 , kindly E-mail us on: nppa-ipdms@gov.in

IPDMS 2.0 – Registration Process

Medical device companies are required to register afresh in the IPDMS 2.0. The companies having Formulations and Medical devices should register separately for Formulations and Medical devices. If such companies are registered earlier in IPDMS Ver 1, the existing login credentials shall be used for formulations related login.

❖ Introduction:

This manual covers the process of becoming a part of the NPPA Online System (IPDMS 2.0) via Company Registration & Company User Log-in to IPDMS 2.0 system for Pharma Business Activities such as Manufacturer, Marketer, Importer, Distributor, Dealing in Formulations/Medical devices.

❖ Online Registration Purpose:

NPPA (National Pharmaceutical Pricing Authority) has developed an online system called IPDMS 2.0 “**Integrated Pharmaceutical Database Management System 2.0**” for capturing Form I, II, III, IV, V and VI of DPCO, 2013 online from Pharmaceutical Manufacturers, Marketers, Importers and Distributors companies. The system would only be accessed by authorized users and each company shall be provided a User-login credentials on the basis of registration information. The User shall provide Company Details, Head office/ corporate office address, Contact Person Details etc. and can get the Company registered.

❖ Where to do Online Registration:

- Users can use the link to get the online form **Registration** tab:
<www.nppaipdms.gov.in>
- Click on ‘**Registration**’ on the login page as shown in the below image.

OUR SERVICES



IPDMS REGISTRATION

Integrated Pharmaceutical Data Base Management System.



PHARMA SAHI DAM

Pharma Sahi Daam from NPPA is an online search tool for checking prices of Scheduled/Non-Scheduled medicines instantly at the time of purchasing medicines and for searching medicine substitutes.



PHARMA JAN SAMADHAN

The Pharma Jan Samadhan (PJS) initiative is part of Government of India's Digital India initiative, which aims at empowering the citizen through a transparent, accountable and responsive governance system.

- The New Company-User will be redirected to the IPDMS Registration page for new Company Registration process as shown in the below image.

❖ There are five sections for filling the details on company registration page.

1. Company Details section
2. Head Office / Corporate office address section
3. Contact Person Details section
4. Alternative Contact Person Detail Section
5. Upload Supporting Documents

Note: user has an option to download the user manual if they were unable to process the registration Form by click on Instructions tab place at right side of the registration Forms as shown in the below screenshot.



Company Details

Company Name:*	<input type="text" value="New Medical Device Company P Ltd"/>	Company Business Activity:*	Manufacturer: <input checked="" type="checkbox"/>	Marketer: <input checked="" type="checkbox"/>	Importer: <input type="checkbox"/>	Distributor: <input type="checkbox"/>
Industry Type:*	Corporate: <input checked="" type="radio"/> Non-Corporate: <input type="radio"/>	Product Type:*	Formulation: <input type="radio"/>	Medical Device: <input checked="" type="radio"/>		
LLPIN / CIN:*	<input type="text" value="XXXXXXXXXX"/>	GSTIN* & PAN:*	<input type="text" value="AAAA0000A1Z5"/>	&	<input type="text" value="55DS555555"/>	
Incorporation Date:*	<input type="text" value="25/08/2022"/>					

Head Office / Corporate Office Address

*Address:	<input type="text" value="123 New Road"/>	*Town/City:	<input type="text" value="New Delhi"/>
*Country:	<input type="text" value="India"/>	*State:	<input type="text" value="DELHI"/>
*District:	<input type="text" value="Central"/>	*Pin Code:	<input type="text" value="110001"/>
*Office Phone No. (With Std Code):	<input type="text" value="01122222222"/>	*Email ID:	<input type="text" value="newcompany@mail.com"/>

Contact Person Details

*Name:	<input type="text" value="Siddhartha"/>	*Phone No. (With STD Code):	<input type="text" value="01122222222"/>
*Email Id:	<input type="text" value="siddhartha@mail.com"/>	*Mobile No.:	<input type="text" value="9999999999"/>
*Designation:	<input type="text" value="CFO"/>		

Alternative Contact Person Details

*Add atleast one alternative contact person details

Name	Designation	DIN/PAN	Email Id	Mobile No.	
Gaurav	CEO	XXXXXXXXXX	gaurav@mail.com	9999999999	

Upload Supporting Documents

S.No.	Document Category	Select Document
1.	*PAN	<input type="text" value="PAN.jpg"/>
2.	*LLPIN/CIN	<input type="text" value="CIN.jpg"/>
3.	Other Documents	<input type="text" value="No file selected."/>

(Document Type:.pdf,.xlsx,.jpg,.png | Maximum Size:5.24 MB)

Captcha:

UizJEDn



*Enter Captcha Code:

Medical device companies are required to register afresh in the IPDMS 2.0, the companies dealing in medical devices only, even if registered earlier had to register afresh again. The companies having Formulations and Medical devices should register separately for Formulations and Medical devices. If such companies are registered earlier in IPDMS Ver 1, the existing login credentials shall be used for formulations related login.

Note 1: Before proceeding further in the document It is important to note that the companies who were a part of the earlier IPDMS online system, they will be able to login in the IPDMS 2.0 online system with their old user ids through which they used to login in the old IPDMS online system. The password for such companies is already sent by the NPPA on registered E-mails.

Note 2: The companies dealing in formulations only need to select product type as Formulation and the companies dealing in medical devices only need to select product type as Medical Device. The companies dealing in both formulations and medical devices have to register separately for medical devices and formulations. That particular company will now have different login credentials for handling formulations and medical devices activities in the IPDMS 2.0.

Note 3: This is also important to note that companies who were part of the earlier old IPDMS online system do not require to register themselves using this register link. They will require to login in the IPDMS 2.0 online system with their old user ids through which they used to login in the old IPDMS online system. They will have access to their old data related to their respective products and company registration details though they will be required to verify their products only after it they will be able to fill Various Forms named as Form I to Form V.

1. Company Details: In the company details section user needs to fill/choose the following details:

- **Company Name** and select **Company Business Activity** from the provided checkbox list (**Manufacturer/ Marketer/ Importer/ Distributor – Multiple selection is allowed**).
- **Industry Type:** Corporate / Non-Corporate
- **Product Type:** Formulation / Medical Device
- **LLP/CIN No**
- **GSTIN/PAN No**
- **Incorporation Date**

The screenshot shows the 'IPDMS Registration' form with the 'Company Details' section. The form includes the following fields and options:

- Company Name:** A text input field with the placeholder 'Enter Company Name'.
- Company Business Activity:** Four checkboxes for 'Manufacturer', 'Marketer', 'Importer', and 'Distributor'.
- Industry Type:** Two radio buttons for 'Corporate' (selected) and 'Non-Corporate'.
- Product Type:** Three radio buttons for 'Formulation' (selected), 'Medical Device', and an unlabeled option.
- LLPIN / CIN:** A text input field with the placeholder 'Enter 7 Digits LLPIN No /21 Digits CIN No'.
- GSTIN* & PAN*:** Two text input fields. The first has the placeholder 'Enter 15 Digits GSTIN I' and the second has the placeholder 'Enter 10 Digits PAN No'.
- Incorporation Date:** A date input field showing '02 / 28 / 2023'.

2. Head Office / Corporate office address section: The user should provide the details as per the field required such as in the Head Office / Corporate office address, Contact Person Details section. In this section user needs to provide address details regarding their company i.e., company address, City/Town, Country, State, District, Pin Code, Office phone number and Email Id. These details need to be filled which are mandatory details, as shown in the below image.

Screenshot is attached below for the Head Office / Corporate office address section.

The screenshot shows the 'Head Office / Corporate Office Address' form. The form includes the following fields:

- *Address:** A text input field with the placeholder 'Enter Company Address'.
- *Country:** A dropdown menu with 'India' selected.
- *District:** A dropdown menu with 'Select District'.
- *Office Phone No. (With Std Code):** A text input field with the placeholder 'Enter Office Phone No.'.
- *Town/City:** A text input field with the placeholder 'Enter Company City'.
- *State:** A dropdown menu with 'Select State'.
- *Pin Code:** A text input field with the placeholder 'Enter Pin Code'.
- *Email ID:** A text input field with the placeholder 'Enter Email Id'.

- 3. Contact Person Details section & Alternative Contact Person Details:** In the Alternative Contact Person Details section providing at least one of the alternative contact person details is mandatory. The user should click on the green add button in order to add more rows in the alternative contact person details section and provide the details accordingly. In this section users need to provide contact person details i.e., Name of contact person, their phone number, Email ID and Mobile Number. User should also provide the alter contact person details, as shown in the below image:

***Contact Person Details**

***Name:**


***Phone No. (With STD Code):**

***Email Id:**

***Mobile No.:**

***Designation:**

Alternative Contact Person Details

Name	Designation	DIN No.	Email Id	Mobile No.	Address	
<input type="text" value="Enter Contact Person's Name"/>	<input type="text" value="Select Designation"/>	<input type="text" value="Enter DIN No."/>	<input type="text" value="Enter Email Address"/>	<input type="text" value="Enter Person Mobile No."/>	<input type="text" value="Enter Contact Person's Address"/>	

Note: The Green (+) Button in green color is used to add another row as per need to provide more than one alternate contact Person Details, (-) Button is used for deleting the row, as shown in the below image.

***Contact Person Details**




***Name:**

***Phone No. (With STD Code):**

***Email Id:**

***Mobile No.:**

Alternative Contact Person Details

Name	Designation	DIN No.	Email Id	Mobile No.	Address	
<input type="text" value="Enter Contact Person's Name"/>	<input type="text" value="Select Designation"/>	<input type="text" value="Enter DIN No."/>	<input type="text" value="Enter Email Address"/>	<input type="text" value="Enter Person Mobile No."/>	<input type="text" value="Enter Contact Person's Address"/>	
<input type="text" value="Enter Contact Person"/>	<input type="text" value="Select Designation"/>	<input type="text" value="Enter DIN No."/>	<input type="text" value="Enter Email Address"/>	<input type="text" value="Enter Person Mobile No."/>	<input type="text" value="Enter Contact Person's Address"/>	
<input type="text" value="Enter Contact Person"/>	<input type="text" value="Select Designation"/>	<input type="text" value="Enter DIN No."/>	<input type="text" value="Enter Email Address"/>	<input type="text" value="Enter Person Mobile No."/>	<input type="text" value="Enter Contact Person's Address"/>	

- 4. Upload Supporting Documents:** Now in the Upload Supporting Documents section the user should upload the relevant document against LLPIN/CIN and PAN documents. If user selects other in the document category, then he should provide the document name separately and upload the relevant document against

it. Document needs to be uploaded in this section after selecting dropdown list (PAN, LLPIN/CIN and other Document) in Document Category.

Note- Document Size should not be more than 5.25 MB. Document Name should be unique for every company. So kindly rename as CIN Company name or CIN abc etc.

Note: After filling details in all sections the user needs to enter captcha and then save button needs to be clicked for saving data, as shown in the below image Captcha!

Upload Supporting Documents

S.No.	Document Category	Select Document
1.	* PAN v	<input type="button" value="Browse..."/> No file selected.
2.	* LLPIN/CIN v	<input type="button" value="Browse..."/> No file selected.
3.	Other Documents v	<input type="text" value="Enter Document Name"/> <input type="button" value="Browse..."/> No file selected.

(Document Type: .pdf, .xlsx, .jpg, .png | Maximum Size: 5.24 MB)

Captcha:

fDRX4Rb

*Enter Captcha Code:

- 5.** Now finally, the user should enter the correct captcha and click on the save button. The data is saved in the system. The email containing user credentials is sent to the email provided at the time of the registration in the Contact Person details section.

----- ~ End of the Document ~ -----